



## SERVICE HOUR POLICIES AND PROCEDURES

A service hour is defined as one hour of service to the Boy Scouts of America, or representing the Boy Scouts of America, as the Order of the Arrow.

Service hours are expected to be reported monthly by individual chapters to the Lodge Executive Committee (LEC) using the Monthly Chapter Report. Fiscal year totals are expected to be reported to the Lodge Executive Committee (LEC) using the Annual Chapter Report.

Because some confusion exists over what is considered a service hour and how those hours are counted, these guidelines have been set as a model for Cahuilla Lodge # 127. These policies shall be enforced by the Cahuilla Lodge First Vice-Chief and Lodge Executive Committee (LEC) unless a new policy is set by the National Order of the Arrow Committee or Boy Scouts of America.

A service hour is:

1. Any service event where members are providing a service to the Boy Scouts of America or the community.
2. Ordeal candidates performing service at their ordeal weekend.
3. Those who serve as full-time volunteers (i.e.; council training event, summer camp staff) shall count no more than forty (40) service hours in one given week.
4. Those who serve as part-time volunteers (i.e.; camporee, event staffing) shall count no more than eight (8) service hours in one given day.
5. A ceremonial event performed as a service to the community or Boy Scouts of America (i.e.; arrow of light ceremony).
6. A Native American dancing or singing performance to the community or Boy Scouts of America.

A service hour is not:

1. Ceremonial events performed at an Ordeal activity or Order of the Arrow event.
2. Ceremonial event practices.
3. An event where the Order of the Arrow or Boy Scouts of America is being compensated financially to perform or be present.
4. An event where service hours are being claimed by another program of the Boy Scouts of America (questions about this item should be brought to the attention of the First Vice-Chief).
5. Summer camp staff members who are financially compensated for their work.

The First Vice-Chief reserves the right to enforce these policies and may reject a project that violates or is not in the spirit of them. A chapter has the option of appealing that policy to the Lodge Executive Committee (LEC) should it not agree with the decision.